



## Silver Creek Site Safety Plan

### Covid-19 Protocols

February 2021

#### **Why a Safety Plan?**

1. Maintain a healthy, safe, and sanitized environment for all students and staff.
2. To ensure all BC Centre for Disease Control and WorkSafe BC COVID 19 protocols and guidelines are in-place for school.
3. To ensure that all staff, students, and families are aware of the safety protocols that have been initiated at the school level.

#### **Cohort Entry, Exit and Assigned Areas**

1. We will have 3 cohorts of students at Silver Creek Elementary all which are less than 60 students. There is one Primary Cohort and two Intermediate Cohorts
  - Cohort #1 (Grades K to 3)
  - Cohort #2 (Grades 5 and 6)
  - Cohort #3 (Grade 4/5 and Grade 7)
2. Cohorts typically will not interact, but can do so, if there is adequate room for social distancing
3. Silver Creek students will use the exterior entrance doors to their classrooms to enter and exit the school



## **Environmental / Administrative Measures**

1. Staff and students will do their best to maintain social distancing within the school. Signs are posted throughout the building with reminders.
2. Be vigilant with hand washing procedures and teachers will remind students when needed to do so.
3. Practice proper hygiene procedures when coughing or sneezing. Signage has been posted.
4. Cleaner/sanitizer will be provided at the photocopiers.
5. Cleaning products will be provided for classrooms- upon request
6. Custodial on site – SCE will have extra custodial on-site during the day to ensure COVID 19 cleaning protocols are followed.
7. All washrooms will be cleaned twice per day, as well as all hi-touch surfaces. Complete disinfection of the entire school will occur once per day.
8. Water fountain filler stations are available to students
9. Hand sanitizers will be provided within all the classrooms that do not have a sink/paper towel.
10. Staff will use the main entrance doors exclusively. There will be a staff sign in binder for SCE/District staff.
11. All Visitors and Staff are required to wear non-medical masks in all indoor areas of the building and sign in at the front window.
12. A modified schedule has been initiated to ensure a safe entrance/exit from building at the start of day, end of day, and at lunchtime for students.
13. Glass partitions have been provided in areas where close contact is necessary
14. Isolation room as been established at SCE following the prescribed H/S COVID protocols
15. High-intensive activities will be reserved for outdoor locations when possible.
16. Itinerant staff should maintain appropriate social distance when working in learning groups they are not assigned to.
17. Items brought to school should be limited to those that can be easily cleaned.



## Personal Measures

1. Do your best to maintain social distancing. Signs posted throughout the building with reminders.
2. Be vigilant with hand washing procedures and remind students when needed to do so.
3. Practice proper hygiene procedures when coughing or sneezing. Signage posted throughout the school.
4. Students and staff have been advised not to come to the school if feeling ill or exhibiting any signs of COVID ie. fever, cough, difficulty breathing, sore throat, or sneezing. If a student exhibits symptoms at school -call Admin. Students who exhibit symptoms at school will be escorted to the Isolation room. Parents will be contacted, and student sent home.
5. Parents are responsible for assessing their child prior to them coming to school. A self-assessment tool can be found at:  
<https://www.k12dailycheck.gov.bc.ca/healthcheck?execution=e1s1>
6. Staff must self-assess prior to coming to work. If they are sick, they must stay at home and be assessed by a health care provider. If someone is unsure if they should self-isolate there is an online COVID-19 self-assessment tool at <http://bc.thrive.health> . If a staff member is diagnosed with COVID they must follow the protocols established by the BC Ministry of Health. Please advise Admin of the situation immediately.
7. Staff and students should not be sharing writing utensils, etc. Students must bring their own school supplies.
8. Staff must maintain physical distancing during lunch break. Wearing of masks in prep rooms / staff room is advisable if not eating lunch while in these areas.
9. Staff must wear non-Medical Face-Masks at all times indoors unless:
  - Sitting at their desks or workstation in a classroom
  - There is barrier in place such as a glass partition
  - Eating or Drinking
  - Conducting classes outside
10. All Visitors to SCE must wear non-medical face-masks in all indoor areas of the school.



11. Students should not be sharing their food or drinks.

### **School Context Principles**

1. SCE students will use the exterior doors to their classrooms to enter the building.
2. Teachers will open classrooms at 8:15.
3. Students are encouraged to leave the school at 2:30 pm, unless there is a specific reason for staying.
4. Staff may enter the school on the weekends, but need to clean all areas visited (High touch surfaces used)
5. Clearing the school at the end of the day is very important in order for our custodial team to start the daily deep cleaning process.
6. Silver Creek Elementary has initiated a modified schedule to ensure a safe entrance/exit from building and limited cohort interaction during breaks.
7. Mask use, by adults, will be required in all indoor areas.
8. Transportation- Whenever possible there will be physical separation of non-family students on the bus
9. We will continue to provide breakfast and or lunch for those students in need. Food will be delivered to the classroom rather than have students from different cohorts coming to the kitchen.
10. Intense Physical Activities , when possible, will occur outdoors.

### **Staff Orientation**

COVID Protocols will be reviewed as required.

### **Student Orientation**

Teachers will review the school health and safety COVID protocols with their students. These will include proper hand washing procedures, physical distancing protocols, coughing and sneezing etiquette, and how to wear a mask properly.



### **Some relevant websites/links pertaining to COVID and safety:**

<https://www.healthlinkbc.ca/health-feature/coronavirus-disease-covid-19>

<https://sd33.bc.ca>

[https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/emergency-preparedness-response-recovery/gdx/bcs\\_restart\\_plan\\_web.pdf](https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/emergency-preparedness-response-recovery/gdx/bcs_restart_plan_web.pdf)

<http://www.bccdc.ca/health-info/https://sd33.bc.cadiseases-conditions/covid-19>

<https://sharepoint.sd33.bc.ca/Staff%20Documents/COVID-19%20Non-Medical%20Mask%20Training.pdf>

### **Links for safety videos:**

Face Shield Usage - [https://www.youtube.com/watch?v=dtYCyBG\\_NCw](https://www.youtube.com/watch?v=dtYCyBG_NCw)

How to wear a Mask (Staff) [https://www.youtube.com/watch?v=9Tv2BVN\\_WTk](https://www.youtube.com/watch?v=9Tv2BVN_WTk)

How to wear a Mask (Student)

<https://www.youtube.com/watch?v=ZVDV0UAjcn4>

Washing Hands - <https://www.youtube.com/watch?v=3PmVJQUcm>